

EN POINTE DANCE STUDIO POLICIES

TUITION

Tuition is monthly payments. Tuition is set to automatic debit from checking, savings, or credit card every 1st of each month. Tuition is non-refundable once classes have begun and is paid to save your child's place in class. If you withdraw before the first class, you will receive a full refund of tuition. Monthly fees will not be reduced or deducted for absences, holidays, or ceased attendance part way through a month or quarter. There is a \$10 late fee for ALL late tuition payments. This fee will increase by \$10 each week thereafter until account is paid in full. If total bill is not paid by date set, the dancer will have to sit out of class. All fees must be paid in full before recital or the student will not be able to participate. There is a \$40 fee for ALL returned checks and automatic payments.

CHEER TEAMS- PLEASE READ CAREFULLY (TRACY LOCATION ONLY)

Tuition for cheer is \$25.00 per month. ****IMPORTANT**** It is mandatory that each cheer dancer to be enrolled in a Ballet, Progressing Ballet Technique, AND Jazz Dance Classes. Cheer teams will participate in 1-2 national competitions per year as well as perform at local events within the community. Cheer dancers must be committed and ready to work hard. Each participant is expected to be a positive role model inside and outside of the studio at all times.

CLASS ATTIRE

Class Attire is ordered through En Pointe Dance Studio. Purchases can be ordered at www.enpointeds.com via the "Shop" tab. All orders will be shipped to En Pointe Dance Studio for distribution. You will be notified when your order has arrived.

NOTICE OF WITHDRAWAL

It is assumed that your child is a continuing student and payment is expected unless a 2 weeks' notice is provided. Notice may be made by phone but written is preferred. If no notice is given, you will be charged for the following month's classes. Monthly fees will not be reduced for absences, holidays, or ceased attendance part way through a month or quarter.

ATTENDANCE and TARDINESS

Students are encouraged to attend their classes on a regular basis. If a student is unable to attend, please notify us as soon as possible. If a student is more than 10 minutes late, they will not be allowed to participate in class that day. Students arriving late cause too much distraction, delay, and will not be properly warmed-up for class. Good attendance is imperative, as absences and tardiness can hold back an entire class. If more than 3 out of the last 6 classes are missed the dancer WILL NOT be allowed to participate in the recital. If 3 consecutive classes at the beginning of the new season are missed, your dancer will be automatically withdrawn from their classes. Please make every effort to attend every class. Missed classes may not be deducted from tuition payments.

DRESS CODE AND HAIR

Ballet is a form of discipline and as such, we ask students to arrive to class properly groomed and attired before they enter the classroom. All students should arrive with their hair secured away from their face and preferably in a bun. If hair is too short for a bun, it should be pulled away from the face and secured. Regarding jewelry, we ask that students do not wear any jewelry in the classroom, including watches. Small stud earrings are acceptable.

COVID MODIFICATIONS

Your instructor will be at the door to greet you. Temperature readings will be performed at the entrance. Upon entrance, each student is expected to sanitize their hands (we will provide hand sanitizer). The lobby area, waiting room, and kitchen area (Tracy location) will be closed off for the time-being. Therefore, parents are welcomed to wait in the parking lot or run errands during their child's class time. Please only bring what is necessary for class. Classes will be limited to 10 students. Please do not allow students to be dropped off no earlier than 10 minutes prior to their class time. Teachers will walk students out to their parents one by one upon completion of class. Instructors will clean their hands and sanitize all dance equipment after classes. Bathroom door-knobs will be wiped by the Instructor/employee after each use. Please try to use the restroom prior to class time.

RECITAL AND OTHER PERFORMANCE OPPORTUNITIES

Dress rehearsal for upcoming recitals will be the day before the recital. Recital dates will be announced and ask these dates to be reserved. The dress rehearsal is mandatory for anyone performing in the recital. Dancers who do not attend the dress rehearsal WILL NOT be allowed to perform in the recital. Account balances at En Pointe must be PAID IN FULL prior to the recital in order to perform in the recital.

RECITAL COSTUMES

The ballet costume package which includes costume, accessories, tights, garment bag, hanger, (1) free recital ticket, and DVD is \$118 for each student dancer. If a dancer is in more than one class, he or she will need to purchase additional costumes which can run from \$80-\$100. Costume fees will need to be paid on time so that costumes can be ordered on time. You may pay money towards your costumes at any time before the costume fee is due. Once costumes are ordered, there are no refunds. All tuition accounts must be up to date to order costumes. Any costumes that are ordered after the original order, will have to pay a late fee for shipping. Please be advised, late orders may not be here in

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time for recital pictures. After costume distribution, it is the responsibility of the dancer to ensure proper care; costs to replace damaged costumes are the responsibility of the dancer and parent. Costumes will be ordered at least 2 months prior to the performance event.

RECITAL PHOTOS

Recital photographs will be announced prior to the recital and will be photographed at En Pointe. If there is a problem with your photo, please contact the Photographer directly.

VIDEO RECORDING DURING RECITAL AND DRESS REHEARSAL

Video during our recital is allowed. The recital will be recorded using professional equipment, and DVD copies will be made available. No flash pictures are allowed during performances. Flash pictures can distract dancers while they are performing on stage. There is a great deal of editing involved for our DVD's. Please allow 4 weeks for the delivery of the DVDs.

PARENT PORTAL

NEW! All dance class registration is done online. This offers parents more convenience and access to their account 24 hours a day. You may choose for your automatic payments to come out of your checking account, credit card, or bank account. All bank information is PCI Compliant and is not visible to anyone, including to the Staff of En Pointe. The parent portal allows you to register for classes, update account info, download newsletters, view email communications, studio policies, and more!

OBSERVING CLASSES

Reasons we kindly ask parents to wait outside:

1. The amazing benefit of participating in a ballet class is the enhancement of skills such as independent learning, muscle memory, and engaging both hemispheres of a dancer's brain to coordinate learning.
2. The aforementioned builds self-confidence.
3. This generates compassion and connection between the teacher and student.
4. Your dancer's progress can be seen at the yearly recital and observation days (TBD based on COVID). 5. Other students, both older and younger (including your dancer), are not comfortable with the idea of practicing their dance moves in their leotard and tights in front of other parents. This includes anyone outside of the studio that is merely standing in the lobby, passing through the hallway, or walking to the bathroom.
6. Dancers appreciate the time they can focus on their dance class and their instructor rather than worrying about the eyes watching them. They are able to focus, and this is what's important.
7. Although your dancer may not be distracted, the other children will be.
8. If I allow one parent to do it, I will have to allow the other 200+ parents (and their siblings, if applicable) to do the same. Our venues cannot accommodate that
9. Safety. We simply cannot have people in/out. As the Owner, safety is always my priority. Furthermore, as instructors, our goal is to stay 100% focused on teaching our dancers versus spending class time understanding who or who does not belong in our studio other than our students.

LIABILITY WAIVER

I hereby release En Pointe Dance Studio, LLC. and RRMS Mountain House LLC DBA RedRose Montessori School staff members and to render temporary first aid to my child in the event of any injury or illness, or seek medical help, including transportation by an En Pointe Dance Studio, LLC. and RRMS Mountain House LLC DBA RedRose Montessori School staff member, or its representatives, whether paid or volunteer, to any health care facility or hospital, or the calling of an ambulance for said child should it be deemed necessary. I recognize that potentially severe injuries can occur in sports or activities involving motion. Being fully aware of these dangers, I voluntarily consent to the aforementioned person participating in En Pointe Dance Studio, LLC. and RRMS Mountain House LLC DBA RedRose Montessori School and I accept all risks associated with participation. In consideration for allowing my child to use these facilities, I, on my own behalf and the behalf of my child and our respective heirs, administrators, executors, and successors, hereby covenant not to sue and forever release En Pointe Dance Studio, LLC. and RRMS Mountain House LLC DBA RedRose Montessori School, its officers, representatives, employees or agents from all liability for any and all damages or injuries suffered by my child while under the instruction, supervision, or control of En Pointe Dance Studio, LLC and RRMS Mountain House LLC DBA RedRose Montessori School. I have read and understand this Medical Authorization, Assumption of Risk and Waiver of Liability and I voluntarily affix my name in agreement. By agreeing, I give permission for En Pointe Dance Studio, LLC. and RRMS Mountain House LLC DBA RedRose Montessori School to photograph my child for marketing purposes. I understand that En Pointe Dance Studio, LLC. and RRMS Mountain House LLC DBA RedRose Montessori School will not identify names with images, unless permitted. I have read and agree to comply with the En Pointe Dance Studio, LLC and RRMS Mountain House LLC DBA RedRose Montessori School Code of Conduct and Release of Liability.